

Record of officer decision

Decision title:	Extension of Licence to Occupy to Hereford College of Arts (HCA) to occupy student accommodation at Gardner Hall
Date of decision:	17 December 2020
Decision maker:	Assistant Director for Technical Services
Authority for delegated decision:	The Economy and Place Scheme of Delegation dated 23/12/2019 updated 01/12/2020 (line 54) gives the Assistant Director for Technical Services the authority to take the decision: To negotiate and agree terms for the grant of leases, licences, tenancies, agreement for lease, development agreements and legal consents
Ward:	College
Consultation:	None
Decision made:	Extension of Licence to Occupy to Hereford College of Arts (HCA) to occupy student accommodation at Gardner Hall, Venns Lane, Hereford
Reasons for decision:	<ul style="list-style-type: none"> • Licensee currently holds a Licence to Occupy the two upper floors (student accommodation) as temporary accommodation for new intake students following Covid-19 delays at Station Approach development. • Current licence expires 31.12.2020. • Fire at Station Approach site has delayed completion of the new accommodation. • Extension of existing licence of Gardner Hall on the same terms is required for three further months to 31.03.2021.
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • Risk of students being homeless if a new licence is not granted. • Any damage to the property to be made good at the expense of the Licensee. • Outgoings and rent to be paid by Licensee. • Legal costs – each party to pay their own.
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed:
Chris Jenner, Assistant Director Technical Services

Date: 17 December 2020